

**OLD UNION**  

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**OPERATING Co.**

**DEATH WITH PROBATED WILL**

**CHECKLIST FOR TRANSFERRING A MINERAL OR ROYALTY INTEREST**

- Immediately notify Old Union of the interest owner's death. This will ensure that the proper parties will be paid and Old Union will not be sending checks to a deceased person.
  
- Obtain two (2) sets of certified copies\* from the County where the Probate was filed of each of the following:
  - The Will
  - Order Admitting Will to Probate
  
- File one set of copies for record in the County where the minerals or royalty are located. (This is only necessary if the minerals or royalty are located in a different County from where the Will was Probated).
  
- Send the second set of certified copies to Old Union.
  
- For each of the heirs or successors in title, please provide:
  - Name
  - Address
  - Telephone Number(s)
  - Social Security Number

After being provided the above properly recorded documentation, we will then prepare and circulate transfer orders which will reflect the change in ownership.

If you have any questions or comments at all, please call 601-207-1631 or email [Info@olduniongas.com](mailto:Info@olduniongas.com).

\*If the Will is Probated in the same County where the minerals or royalty are located, you will only need one set of certified copies; this set will be sent to Old Union.

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