

DEED CONVEYANCE

CHECKLIST FOR TRANSFERRING A MINERAL OR ROYALTY INTEREST

- <u>Immediately</u> notify Old Union of the change in ownership. This will ensure that the proper parties will be paid and Old Union will not be sending checks to the former owner.
- Record the Deed in the County where the minerals or royalty is located.
- When you receive the original recorded deed back from the County Clerk's office, send Old Union a copy for our files.

In addition, please make sure we have the following on each Grantee (new owners):

- Full Legal Name
- Current Address
- Telephone Number(s)
- Social Security Number

After being provided the above <u>properly recorded</u> documentation, we will prepare and circulate transfer orders which will reflect the change in ownership.

If you have any questions or comments at all, please call 601-207-1631 or email linfo@olduniongas.com.